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## **General Terms and Conditions of Acceptance of Order**

- 1. From time to time, Siji Lifestyle may offer clients products by way of Photo Offers/Quotation. It should be noted that any prices quoted therein will remain valid for a period of not more than 6 months after the sending of such Photo Offers and thereafter, Siji reserves the right to review prices.
- 2. Our minimum order value per shipment (MOV) is FOB \$8,000 USD, this can be mixed products with minimum quantity per item (MOQ) of 12 pcs. We are still able to process order values of less than FOB \$4,000 USD, however our pricing will automatically convert to Ex- Factory Price. The Freight On Board (FOB) cost such as trucking, terminal handling cost / THC, Bill of Lading/BL, and other local costs-are covered by buyer, with an estimated cost of \$200-\$400. FOB costs may vary depending on the volume (m3) of the order.
- 3. For domestic sale, 11% Value Added Tax (VAT) must to be applied on our pricing. For export, no VAT is applied.
- 4. All prices quoted on Siji's Proforma Invoice are either Freight on Board/FOB or Ex-factory. Please Note: F.O.B. prices generally do not include special packing specifications unless previously agreed (see section 7 for further explanation).
- All items and quantities ordered are detailed in a Proforma Invoice, which will be forwarded to the client as soon as possible after Siji's receipt of his/her order request. The client will check that all details are correct, including item description, color, sizes, prices and packing specifications.
  - All prices quoted on Siji's Proforma Invoice are either "F.O.B" or Exfactory Price in United States Dollar or other preferred currencies.

- b. F.O.B. prices generally do not include special packing specifications unless previously agreed (see section 5 below).
- c. All F.O.B. prices quoted to the client will remain valid for a period of no longer than 6 months from the issuance of a Proforma Invoice. If an order is not confirmed within this period of time, Siji reserves the right to review pricing.
- d. Stuffing date refer as the completion date (not as shipping date). QC inspection should be done prior to the stuffing date.

## 6. An order shall be considered confirmed by the following:

- a. Receipt of a signed and returned copy of the Proforma Invoice by email.
- b. A copy of the buyer's proof of bank transfer of a 40% deposit (or amount agreed upon with buyer) from the total order value.
- c. Production will start once transfer is received, any delay of processing the down payment will push back the completion date of the goods.
- d. The target ship date will be advised on the Proforma Invoice. The buyer acknowledges that any delay in confirming an order may result in a delayed ship date.
- e. Final payment is transferred after QC Inspection, not based on B/L presentation. Original shipping documents will only be released once payment is fully received.

## 7. Packing Specifications.

Siji will quote prices and packing details when the order is placed. Should any buyer require additional or different packing specifications, these must be advised before any order is confirmed.

- a. The buyer acknowledges that in the event of specific requirements pursuant to Section 5 above, the FOB price will be adjusted accordingly.
- b. Any barcodes, labels etc, must be received by Siji 4 weeks prior to the target ship date.
- c. Should Siji not receive the items referred to in Section 6 (b) by the time specified above, any delay in target ship date shall not be responsibility of Siji.

- 8. The buyer understands that after confirming the order, any cancellation, addition or amendment to their order is subject to the written confirmation of Siji. Items may only be cancelled if Siji is notified in writing within 10 days of the date of the Order Confirmation. Siji will not accept any cancellations after this date.
- 9. As all items in the Siji's products are hand-made from natural materials, slight variations sometimes occur in size, color and finish. The buyer agrees to accept such differences.
  - a. The client understands where colour differences may occur in dyed materials, Siji will provide at the clients cost, a swatch sample of the expected range in colour, on request.
  - b. Siji will make every effort to match as closely as possible the requirements of our client in regards to the variations as mentioned above.

## 10. Shipping Schedule

- a. Delays in delivery of goods due to the lack of available shipping schedule are not the responsibility of Siji.
- b. Siji will use a shipping agent of its choice, unless the buyer provides details of its own agent at the time of placing an order.
- 11. At all times Siji endeavors to provide best quality merchandise. Should there be any claim for goods this must be made in writing within 14 days of the date the goods arrive at port. No claim will be entered into if Siji has not been notified in writing within 14 days after this date.

8	1.1
Date	:
Buyer Name	:
Signature	<b>:</b>

Acknowledged and Approved