



from
only € 90
per
month

The Management System for Guided Tours, Visits, and Day Trips



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click around TOURS is an Internet-based, professional management and booking system for guided city tours and museum tours, day trips in the region, and time-controlled visits to museums, exhibitions, etc.

In use for over **20 years**, it was developed by click around GmbH in cooperation **with tourism experts** according to demand and has been continuously expanded over the years.

HIGHLIGHTS

click around TOURS offers comprehensive functions for the professional management and booking of your guided tours, excursions, and visits:

- Internet-based system
- Management and booking of guided city tours and museum tours as well as time slots without tour guides, e.g. for exhibitions
- Differentiation between public guided tours for individual guests and individual guided tours for tour groups
- Generation of inquiry forms for group guided tours
- Separate access for all tour guides, allowing them to view various information and report free capacities
- Creation of invoices
- Management and booking of additional services and items
- Management of the rental of premises and objects
- Settlement of agency commissions with the tour guides
- Export of invoice and customer data according to Datev standard
- Statistical evaluations
- Multilingual application

- Online ticket sales for public guided tours
- Scanning of tickets for public tours by tour guides using the TicketCheckApp on their smartphones



GUIDED TOURS

click around TOURS offers professional solutions for managing and booking guided tours. The system distinguishes between public guided tours for individual guests and individual guided tours for groups.

Public guided tours for individual guests

- Sale of tickets with different price levels and discounts
- Possibility to pre-order tickets
- Management of integrated entrance fees
- Online ticket sales possible via your own website
- Online ticket sales possible via the integrated interface to the Ticket Regional ticket system with a wide range of payment options



Guided tours for groups

- Booking of individual orders
- Creation of offers with the possibility of optioning
- Several dates and tour types possible within one order
- Additional services and items can be booked
- Invoicing with transfer of order data
- Generation and integration of inquiry forms into your own website possible
- Text modules, e.g. for offers, confirmations or invoices, can be customized



TOUR GUIDES

click around TOURS offers a variety of settings for the creation of tour guide data. In addition, each tour guide has their own access to the system to view their data and orders and to report free capacities - also via smartphone, of course.

Management of the tour guides

- Clear distinction between self-employed and employed tour guides
- Assignment to the tour types for which the individual tour guide is trained
- Assignment to the languages in which the individual tour guide can or may guide
- Availability and appointments in a clear calendar

Use by the tour guides

- Own password-protected online access for all tour guides
- Display of allocated tours with detailed information
- Own appointment management: entry of free capacities in a calendar system accurate to the minute, entry of several availability ranges per calendar day possible
- Information about outstanding or paid agency commissions
- Own invoicing by the tour guides optionally possible with separate letterhead and invoice number range per tour guide
- Consideration of the obligation to show VAT (according to VAT Act)
- Optional: active consent or rejection of guided tours by assigned tour guides using a traffic light system



ADDITIONAL FEATURES

click around TOURS offers many other useful functions. These include the following features, among others:

- Convenient management of additional services and items: bus rental, beer or wine tastings, admission tickets, food and drinks and much more
- Order-independent invoicing of services and items possible
- Management of the rental of premises and objects, e.g. barbecue huts, exhibition rooms, and other event locations
- Controllable via an appointment calendar per room or object
- Time slots or visiting time management: management and booking of time slots for visiting exhibitions, museums, etc. without a tour guide, taking into account free capacities
- Option to create to-do lists within orders or separately with tasks that still need to be completed

... and much more!



Would you like to learn more
about **click around TOURS**?

**INDIVIDUAL
PRESENTATION**

We would be happy to present the system to you -
free of charge and without obligation!

**ONLINE
WEBINARS**

We also offer regular free online webinars.
Ask us about the latest dates!

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